

# OUTinPerth

## Photographer Guidelines

OUTinPerth regularly publishes photographs from various events in the gay and lesbian community and events occurring in the wider community as well.

### Where are the photographs used?

- OUTinPerth monthly print publication
- Our website [www.outinperth.com](http://www.outinperth.com)
- Our social networking platforms, these currently included Facebook, Twitter, LinkedIn, YouTube and Google+
- Photographs are also kept in our archive for future use.

### Does OUTinPerth share photographs with other organisations or individuals?

Yes, OUTinPerth has collaborative agreements with several publications. These include the Star Observer in Sydney, Melbourne and Brisbane, Q News in Brisbane and FUSE in Canberra.

OUTinPerth also supplies images relating to PRIDE WA, The Perth Theatre Company, RTRFM and PFLAG WA as part of our sponsorship of those organisations.

OUTinPerth will also share images with people featured in the image for a small fee. This fee may be except at the Editor's discretion.

### How many photographs are required for each assignment?

Usually around 30 photographs of people or action at an event is sufficient, more are welcomed. Occasionally an event will have a low attendance and it will not be possible to gain 30 images. Some tricks when this occurs are to take some shots of the staff, drag queens and the decorations.

If there are a low number of people attending an event avoid taking big group shots of people, split them into shots of individuals or couples.

If there is a performance at the event, get some shots of this too. The lighting of shows sometimes making it challenging to get good shots, don't worry – the more you do it the more tricks you will learn about where to stand, where the lights hit performers well and so on.

### What should I look for when taking photos?

There are quite a few things to watch out for,

- Make sure everyone's eyes are open
- Look out for people who may appear intoxicated, these will not be published
- Watch out for photo-bombers – people pulling faces in the background.

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- Check the background of the image, for example - is there a giant pole growing out of someone's head?
- Avoid cigarettes or drinks being featured in the shot if possible, politely ask people to lower their drinks out of sight.
- Aim to get a good mix of the crowd, young people and older people, people of different nationalities, approach the wall-flowers as well as the scene stealers.
- Take a mix of landscape and portrait shots. The galleries on the OUTinPerth website only host landscape shots.
- Ask the Editor if there is any special about this assignment before heading out.

## **How should I approach people when asking to take their photo?**

In venues we always ask permission before taking someone's photo. Introduce yourself, say you're taking photos for OUTinPerth and ask if they'd like to be photographed. Some people will decline, that's OK – just thank them and move on.

## **Is there anything I should have to show I'm from OUTinPerth?**

The Editor will let the venue know that you will be attending. If there is any mix up just call or SMS Graeme on 0402 549 811.

We have photo-cards that you can pass to people to say you are from OUTinPerth. Collect some from the office. We also have OUTinPerth T-shirts that we love people to wear. Ask the Editor for one and he will arrange it.

If there is a queue at the venue – don't queue, go to the front of the queue and politely get the door staff's attention.

While taking photographs for OUTinPerth we request that you do not drink alcohol or smoke. Once you have finished your photography assignment, store the camera – then head back to enjoy the function.

## **What should I say to people who are worried that by being in OUTinPerth people will assume their gay?**

Every issue of the paper contains a disclaimer saying that no assumption should be made about any individual's character or sexuality by them being featured in the publication.

## **How do I get the photos to OUTinPerth?**

There are a few different ways,

- Burn them to a disc and drop in to the office at 65 Fergusson Street, Maylands
- Burn them to a disc, Post them to us PO Box 277, Bayswater, 6933
- Put them on a flash drive, or portable hard drive and call into the office, we recommend calling to check someone is in the office first.

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- We use the file sharing service DropBox, ask the editor for a link, email [editor@outinperth.com](mailto:editor@outinperth.com)

## **Should I edit the photos?**

We don't expect you to edit the photos, and request that you don't crop them at all. As the pictures will be distributed across multiple platforms we will crop them in different ways. Some photographers choose to Photoshop some images to improve their quality, you are welcome to do this – but we don't expect it.

## **Who owns the copyright on the photos I take?**

The copyright will be held by OUTinPerth. OUTinPerth grants photographers permission to use images in their own professional portfolio but any additional use must be granted by the editor in writing.

## **How do I get paid?**

OUTinPerth pays \$50 for each photographic assignment, and \$75 if two assignments are undertaken on the same evening.

You need to send an invoice with your ABN and bank details to [editor@outinperth.com](mailto:editor@outinperth.com)

Officially invoices received before the end of the month are paid at the end of the following month. (Often though, we are able to pay these much sooner.)

The payment will come from OUTinPerth's parent company Anglestan Pty Ltd.

## **Security**

When walking between venues make sure you carry your camera in a camera bag. We recommend removing the memory card from the camera when in transit. If you need to store your camera at a venue ask the Manager to lock it the office.

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